

shopbop

860 Purchase Order Change Request - Buyer Initiated

Version: 004010

Company:	Shopbop
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Notes

If multiple 860's are sent, the most recent 860 will update the previous 860 sent. For example, the first 860 will be an update to the 850. The second 860 will be an update the first 860.

For full vendor instructions regarding orders, shipping, and a list of ship-to location codes and corresponding addresses, please visit:

https://vendorservices.shopbop.com/resources/Vendor_Operations_Manual.pdf

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860 Purchase Order Change Request - Buyer Initiated

Functional Group=**PC**

Purpose: This Draft Standard for Trial Use contains the format and establishes the data contents of the Purchase Order Change Request - Buyer Initiated Transaction Set (860) for use within the context of an Electronic Data Interchange (EDI) environment. The transaction set can be used to provide the information required for the customary and established business and industry practice relative to a purchase order change. This transaction can be used: (1) by a buyer to request a change to a previously submitted purchase order or (2) by a buyer to confirm acceptance of a purchase order change initiated by the seller or by mutual agreement of the two parties.

Heading:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
010	ST	Transaction Set Header	M	1			Must use
020	BCH	Beginning Segment for Purchase Order Change	M	1			Must use
040	CUR	Currency	O	1			Optional
050	REF	Reference Identification	O	>1			Must use
LOOP ID - SAC					25		
120	SAC	Service, Promotion, Allowance, or Charge Information	O	1			Optional
130	ITD	Terms of Sale/Deferred Terms of Sale	O	5			Optional
150	DTM	Date/Time Reference	O	10			Must use
LOOP ID - N9					1000		
285	N9	Reference Identification	O	1			Must use
290	MSG	Message Text	O	1000			Must use
LOOP ID - N1					200		
300	N1	Name	O	1			Must use
320	N3	Address Information	O	2			Optional
330	N4	Geographic Location	O	>1			Optional
350	PER	Administrative Communications Contact	O	>1			Must use

Detail:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
LOOP ID - POC					≥1		
010	POC	Line Item Change	O	1			Must use
040	CTP	Pricing Information	O	>1			Must use
LOOP ID - PID					1000		
050	PID	Product/Item Description	O	1			Must use
190	SDQ	Destination Quantity	O	500			Must use

Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
LOOP ID - CTT					1	N3/010L	

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
010	CTT	Transaction Totals	O	1			Must use
030	SE	Transaction Set Trailer	M	1			Must use

Notes:

3/010L Number of line items (CTT01) is the accumulation of the number of POC segments. If used, hash total (CTT02) is the sum of the value of quantities ordered (POC03) for each POC segment.

ST Transaction Set Header

Pos: 010	Max: 1
Heading - Mandatory	
Loop: N/A	Elements: 2

User Option (Usage): Must use

Purpose: To indicate the start of a transaction set and to assign a control number

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
ST01	143	Transaction Set Identifier Code	M	ID	3/3	Must use

Code List Summary (Total Codes: 298, Included: 1)

Code Name

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ST02	329	Transaction Set Control Number	M	AN	4/9	Must use
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BCH Beginning Segment for Purchase Order Change

Pos: 020	Max: 1
Heading - Mandatory	
Loop: N/A	Elements: 4

User Option (Usage): Must use

Purpose: To indicate the beginning of the Purchase Order Change Transaction Set and transmit identifying numbers and dates

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
BCH01	353	Transaction Set Purpose Code	M	ID	2/2	Must use

Shopbop Note: 01- Cancellation will only send BCH, no POC segments.

Code List Summary (Total Codes: 65, Included: 2)

Code Name

01 Cancellation
04 Change

BCH02	92	Purchase Order Type Code	M	ID	2/2	Must use
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Code List Summary (Total Codes: 69, Included: 1)

Code Name

CP Change to Purchase Order

BCH03	324	Purchase Order Number	M	AN	1/22	Must use
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BCH06	373	Date	M	DT	8/8	Must use
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CUR Currency

Pos: 040	Max: 1
Heading - Optional	
Loop: N/A	Elements: 3

User Option (Usage): Optional

Purpose: To specify the currency (dollars, pounds, francs, etc.) used in a transaction

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
CUR01	98	Entity Identifier Code	M	ID	2/3	Must use
Code List Summary (Total Codes: 1312, Included: 1)						
<u>Code</u> <u>Name</u>						
BY Buying Party (Purchaser)						
CUR02	100	Currency Code	M	ID	3/3	Must use
CUR03	280	Exchange Rate	O	R	4/10	Optional

Shopbop Note:

All 850s are sent in USD. CUR segment will be sent to lock in currency exchange rate for international vendors.

REF Reference Identification

Pos: 050	Max: >1
Heading - Optional	
Loop: N/A	Elements: 2

User Option (Usage): Must use

Purpose: To specify identifying information

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
REF01	128	Reference Identification Qualifier	M	ID	2/3	Must use

Code List Summary (Total Codes: 1503, Included: 3)

Code Name

IA Internal Vendor Number

Shopbop Note:

Shopbop's Internal vendor number

MR Merchandise Type Code

Shopbop Note:

Shopbop's Season Code

PG Product Group

Shopbop Note:

Vendor's Brand/Product Line

REF02	127	Reference Identification	X	AN	1/30	Must use
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Loop Service, Promotion, Allowance, or Charge Information

Pos: 120	Repeat: 25
Optional	
Loop: SAC	Elements: N/A

User Option (Usage): Optional

Purpose: To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
120	SAC	Service, Promotion, Allowance, or Charge Information	O	1		Optional

SAC Service, Promotion, Allowance, or Charge Information

Pos: 120	Max: 1
Heading - Optional	
Loop: SAC	Elements: 5

User Option (Usage): Optional

Purpose: To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
SAC01	248	Allowance or Charge Indicator	M	ID	1/1	Must use
		Code List Summary (Total Codes: 7, Included: 1)				
		<u>Code</u>		<u>Name</u>		
		A		Allowance		
SAC02	1300	Service, Promotion, Allowance, or Charge Code	X	ID	4/4	Optional
		Code List Summary (Total Codes: 1053, Included: 1)				
		<u>Code</u>		<u>Name</u>		
		C310		Discount		
SAC06	378	Allowance/Charge Percent Qualifier	X	ID	1/1	Optional
		Code List Summary (Total Codes: 11, Included: 1)				
		<u>Code</u>		<u>Name</u>		
		3		Discount/Gross		
SAC07	332	Percent	X	R	1/6	Optional
SAC15	352	Description	X	AN	1/80	Optional

ITD Terms of Sale/Deferred Terms of Sale

Pos: 130	Max: 5
Heading - Optional	
Loop: N/A	Elements: 2

User Option (Usage): Optional

Purpose: To specify terms of sale

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
ITD01	336	Terms Type Code	O	ID	2/2	Optional

Code List Summary (Total Codes: 65, Included: 1)

Code Name

01 Basic

ITD12	352	Description	O	AN	1/80	Optional
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DTM Date/Time Reference

Pos: 150	Max: 10
Heading - Optional	
Loop: N/A	Elements: 2

User Option (Usage): Must use

Purpose: To specify pertinent dates and times

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
DTM01	374	Date/Time Qualifier	M	ID	3/3	Must use

Code List Summary (Total Codes: 1112, Included: 2)

<u>Code</u>	<u>Name</u>
063	Do Not Deliver After
064	Do Not Deliver Before

DTM02	373	Date	X	DT	8/8	Must use
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Loop Reference Identification

Pos: 285	Repeat: 1000
Optional	
Loop: N9	Elements: N/A

User Option (Usage): Must use

Purpose: To transmit identifying information as specified by the Reference Identification Qualifier

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
285	N9	Reference Identification	O	1		Must use
290	MSG	Message Text	O	1000		Must use

N9 Reference Identification

Pos: 285	Max: 1
Heading - Optional	
Loop: N9	Elements: 2

User Option (Usage): Must use

Purpose: To transmit identifying information as specified by the Reference Identification Qualifier

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N901	128	Reference Identification Qualifier	M	ID	2/3	Must use

Code List Summary (Total Codes: 1503, Included: 1)

Code Name

L1 Letters or Notes

N902	127	Reference Identification	X	AN	1/30	Must use
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MSG Message Text

Pos: 290	Max: 1000
Heading - Optional	
Loop: N9	Elements: 1

User Option (Usage): Must use

Purpose: To provide a free-form format that allows the transmission of text information

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
MSG01	933	Free-Form Message Text	M	AN	1/264	Must use

Loop Name

Pos: 300 Repeat: 200
 Optional
 Loop: N1 Elements: N/A

User Option (Usage): Must use

Purpose: To identify a party by type of organization, name, and code

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
300	N1	Name	O	1		Must use
320	N3	Address Information	O	2		Optional
330	N4	Geographic Location	O	>1		Optional
350	PER	Administrative Communications Contact	O	>1		Must use

N1 Name

Pos: 300	Max: 1
Heading - Optional	
Loop: N1	Elements: 2

User Option (Usage): Must use

Purpose: To identify a party by type of organization, name, and code

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N101	98	Entity Identifier Code	M	ID	2/3	Must use

Code List Summary (Total Codes: 1312, Included: 3)

Code Name

BY Buying Party (Purchaser)

ST Ship To

Shopbop Note:

Only sent with dropship orders

VN Vendor

N102	93	Name	X	AN	1/60	Must use
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N3 Address Information

Pos: 320	Max: 2
Heading - Optional	
Loop: N1	Elements: 2

User Option (Usage): Optional

Purpose: To specify the location of the named party

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N301	166	Address Information	M	AN	1/55	Must use
N302	166	Address Information	O	AN	1/55	Optional

Shopbop Note:

*Only sent with N1*ST*

N4 Geographic Location

Pos: 330	Max: >1
Heading - Optional	
Loop: N1	Elements: 3

User Option (Usage): Optional

Purpose: To specify the geographic place of the named party

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N401	19	City Name	O	AN	2/30	Optional
N402	156	State or Province Code	O	ID	2/2	Optional
N403	116	Postal Code	O	ID	3/15	Optional

Shopbop Note:

*Only sent with N1*ST*

PER Administrative Communications Contact

Pos: 350	Max: >1
Heading - Optional	
Loop: N1	Elements: 6

User Option (Usage): Must use

Purpose: To identify a person or office to whom administrative communications should be directed

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
PER01	366	Contact Function Code	M	ID	2/2	Must use
Code List Summary (Total Codes: 230, Included: 2)						
<u>Code</u> <u>Name</u>						
BD Buyer Name or Department						
IC Information Contact						
PER02	93	Name	O	AN	1/60	Must use
PER03	365	Communication Number Qualifier	X	ID	2/2	Optional
Code List Summary (Total Codes: 40, Included: 1)						
<u>Code</u> <u>Name</u>						
TE Telephone						
PER04	364	Communication Number	X	AN	1/80	Optional
PER05	365	Communication Number Qualifier	X	ID	2/2	Must use
Code List Summary (Total Codes: 40, Included: 1)						
<u>Code</u> <u>Name</u>						
EM Electronic Mail						
PER06	364	Communication Number	X	AN	1/80	Must use

Loop Line Item Change

Pos: 010 Repeat: >1
 Optional
 Loop: POC Elements: N/A

User Option (Usage): Must use

Purpose: To specify changes to a line item

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
010	POC	Line Item Change	O	1		Must use
040	CTP	Pricing Information	O	>1		Must use
050		Loop PID	O		1000	Must use
190	SDQ	Destination Quantity	O	500		Must use

POC Line Item Change

Pos: 010	Max: 1
Detail - Optional	
Loop: POC	Elements: 14

User Option (Usage): Must use

Purpose: To specify changes to a line item

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
POC01	350	Assigned Identification	O	AN	1/20	Must use
POC02	670	Change or Response Type Code	M	ID	2/2	Must use

Code List Summary (Total Codes: 29, Included: 4)

Code Name

- AI Add Additional Item(s)
- CA Changes To Line Items
- DI Delete Item(s)
- NC Concurrent Item (No Change)

POC03	330	Quantity Ordered	O	R	1/15	Must use
POC04	671	Quantity Left to Receive	X	R	1/9	Optional

Shopbop Note: When used, this element will contain the Total Quantity Ordered of item.

POC05	C001	Composite Unit of Measure	X	Comp		Must use
POC05-01	355	Unit or Basis for Measurement Code	M	ID	2/2	Must use

Code List Summary (Total Codes: 794, Included: 1)

Code Name

- EA Each

POC06	212	Unit Price	X	R	1/17	Must use
POC08	235	Product/Service ID Qualifier	X	ID	2/2	Must use

Code List Summary (Total Codes: 477, Included: 1)

Code Name

- VN Vendor's (Seller's) Item Number

POC09	234	Product/Service ID	X	AN	1/48	Must use
POC10	235	Product/Service ID Qualifier	X	ID	2/2	Optional

Code List Summary (Total Codes: 477, Included: 1)

Code Name

- UP U.P.C. Consumer Package Code (1-5-5-1)

POC11	234	Product/Service ID	X	AN	1/48	Optional
POC12	235	Product/Service ID Qualifier	X	ID	2/2	Optional

Code List Summary (Total Codes: 477, Included: 1)

Code Name

- EN European Article Number (EAN) (2-5-5-1)

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
POC13	234	Product/Service ID	X	AN	1/48	Optional
POC14	235	Product/Service ID Qualifier	X	ID	2/2	Optional

Code List Summary (Total Codes: 477, Included: 1)

Code Name

BP Buyer's Part Number

Shopbop Note:

Shopbop's internal part number must be returned on all inbound transaction to Shopbop (ex: 810, 856).

POC15	234	Product/Service ID	X	AN	1/48	Optional
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CTP Pricing Information

Pos: 040 Max: >1
 Detail - Optional
 Loop: POC Elements: 2

User Option (Usage): Must use

Purpose: To specify pricing information

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
CTP02	236	Price Identifier Code	X	ID	3/3	Must use

Code List Summary (Total Codes: 164, Included: 1)

Code Name

MSR Manufacturer's Suggested Retail

CTP03	212	Unit Price	X	R	1/17	Must use
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Loop Product/Item Description

Pos: 050	Repeat: 1000
Optional	
Loop: PID	Elements: N/A

User Option (Usage): Must use

Purpose: To describe a product or process in coded or free-form format

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
050	PID	Product/Item Description	O	1		Must use

PID Product/Item Description

Pos: 050	Max: 1
Detail - Optional	
Loop: PID	Elements: 3

User Option (Usage): Must use

Purpose: To describe a product or process in coded or free-form format

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
PID01	349	Item Description Type	M	ID	1/1	Must use
Code List Summary (Total Codes: 3, Included: 1)						
<u>Code</u> <u>Name</u>						
F Free-form						
PID02	750	Product/Process Characteristic Code	O	ID	2/3	Must use
Code List Summary (Total Codes: 217, Included: 4)						
<u>Code</u> <u>Name</u>						
08 Product						
74 Vendor size description						
75 Buyer's Color Description						
92 Fabric Description						
PID05	352	Description	X	AN	1/80	Must use

Shopbop Note:

PID could occur up to 4 times for product description, color, material and size attributes.

SDQ Destination Quantity

Pos: 190	Max: 500
Detail - Optional	
Loop: POC	Elements: 4

User Option (Usage): Must use

Purpose: To specify destination and quantity detail

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
SDQ01	355	Unit or Basis for Measurement Code	M	ID	2/2	Must use
Code List Summary (Total Codes: 794, Included: 1)						
<u>Code</u> <u>Name</u>						
EA Each						
SDQ02	66	Identification Code Qualifier	O	ID	1/2	Must use
Code List Summary (Total Codes: 215, Included: 1)						
<u>Code</u> <u>Name</u>						
92 Assigned by Buyer or Buyer's Agent						
SDQ03	67	Identification Code	M	AN	2/80	Must use
SDQ04	380	Quantity	M	R	1/15	Must use

Loop Transaction Totals

Pos: 010	Repeat: 1
Optional	
Loop: CTT	Elements: N/A

User Option (Usage): Must use

Purpose: To transmit a hash total for a specific element in the transaction set

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
010	CTT	Transaction Totals	O	1		Must use

CTT Transaction Totals

Pos: 010	Max: 1
Summary - Optional	
Loop: CTT	Elements: 2

User Option (Usage): Must use

Purpose: To transmit a hash total for a specific element in the transaction set

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
CTT01	354	Number of Line Items	M	N0	1/6	Must use
Shopbop Note: <i>Total number of line items</i>						
CTT02	347	Hash Total	O	R	1/10	Must use
Shopbop Note: <i>Total quantity ordered</i>						

SE Transaction Set Trailer

Pos: 030	Max: 1
Summary - Mandatory	
Loop: N/A	Elements: 2

User Option (Usage): Must use

Purpose: To indicate the end of the transaction set and provide the count of the transmitted segments (including the beginning (ST) and ending (SE) segments)

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
SE01	96	Number of Included Segments	M	N0	1/10	Must use
SE02	329	Transaction Set Control Number	M	AN	4/9	Must use